

In Need of a Work Permit?

Work permits will be processed and issued electronically via email during the time frame that we are away from school. Please follow the directions below to obtain your work permit.

1. Download the **Work Permit Request Form (B1-1)** from our website.
2. Print and completely fill-out sections highlighted in yellow*
3. Make sure that the form is **signed** by **your parent/guardian, yourself, and your employer.**
4. Scan and email the completed **Work Permit Request Form (B1-1)** to Mrs. Romero, our College and Career Center clerk, at eromero@c-vusd.org **

Once we receive the completed **Work Permit Request Form (B1-1)**, we will process and email you a completed and signed permit that you will issue to your employer.

*If you do not have access to a printer, ask your work site manager to print you a copy.

**If you do not have a scanner, take a picture of the completed document and email it to us.