



# COVINA-VALLEY

## UNIFIED SCHOOL DISTRICT

**New Job Description**  
**Effective July 1, 2024**  
**Board Approval: April 11, 2024**

### Bilingual School Psychologist

#### Definition

The School Psychologist is responsible for providing psychological services that will assist students, teachers, parents and other staff members in the management of learning and behavioral disorders in order that all students will be able to make optimum progress toward the attainment of District goals.

#### Essential Duties and Responsibilities

- Consults with principals and other staff members to develop and implement preventive programs, research and evaluation activities, staff development activities and parent education activities;
- Receives psychological referrals, observes students in the classroom, reviews school records and makes preliminary interpretations and recommendations from these findings to the staff;
- Consults with principals, teachers and guidance team members regarding interventions for children with learning and behavioral disorders;
- Interviews parents and conferences with them regarding difficulties their children may be having in school;
- Administers and interprets psychological tests;
- Prepares reports;
- Participates as a member of the IEP teams in the identification, placement, review a dismissal of students from special education programs and services;
- Counsels with individual students or with groups of students as appropriate;
- Makes referrals to community agencies for the care and treatment of specific non instructional problems;
- Participates in professional development activities as assigned;
- Assists the supervisor in carrying out other duties and responsibilities as directed;
- Adheres to the policies of the Board of Education, the laws and regulations of the California Administrative and Education Codes and other applicable laws and regulations;
- Participates cooperatively with the evaluator to implement the procedures by which he/she will be evaluated in conformance with the District's uniform guidelines for certificated personnel evaluation and assessment.

Required Qualifications

- Any credential(s) authorizing service as a school psychologist
- Masters Degree
- Speak, Read, Write, in Spanish or other languages.

Preferred Qualifications

- Doctor's Degree
- Training beyond credential requirements in behavioral management and assessment

Training and Experience

- That required for the credential
- Classroom teaching experience
- Experience in pupil personnel services
- Experience in the use of remedial techniques
- Clinical experience with handicapped, disturbed or delinquent children

Knowledge of

- Child growth and development
- Community agencies
- Special education
- Specialized testing, interviewing and counseling methods for diagnosing and treating causes of student difficulties
- Clinical teaching techniques and methods
- Behavior management techniques

Ability to

- Communicate well, both orally and in writing - Establish and maintain cooperative and effective working relationships.
- Assist students toward maximum effectiveness by recommending programming to meet their needs, and by developing a failure prevention program.
- Counsel children.

This position will be paid on the appropriate step of the School Psychologist's salary schedule, under Bilingual:

- Range 2
- 189 work days
- 11 months