

Classified Personnel - Not in the Bargaining Unit

Salary Schedule effective July 1, 2023

COVINA-VALLEY UNIFIED SCHOOL DISTRICT

AR 4331.1

Classified Personnel Not In The Bargaining Unit

Salary Schedule effective July 1, 2023

Management Employees

Assistant Director, Fiscal Services	204X	\$8,634.29	\$9,061.44	\$9,519.44	\$9,994.74	\$10,491.02		
Assistant Director, Maintenance Operations, Facilities & Transportation	204X	\$8,634.29	\$9,061.44	\$9,519.44	\$9,994.74	\$10,491.02		
Assistant Director, Nutrition Services	204X	\$8,634.29	\$9,061.44	\$9,519.44	\$9,994.74	\$10,491.02		
Assistant Director, Purchasing	204X	\$8,634.29	\$9,061.44	\$9,519.44	\$9,994.74	\$10,491.02		
Assistant Director, Technology Support Services	207X	\$8,965.13	\$9,416.98	\$9,891.04	\$10,378.67	\$10,904.59		
Coordinator, Extended School Programs	199X	\$8,133.07	\$8,541.69	\$8,965.13	\$9,416.98	\$9,891.04		
Director, Communications	100 I	\$14,398.30	\$14,774.83	\$15,151.36	\$15,527.89	\$15,904.41	\$16,280.95	\$16,656.24
Director, Fiscal Services	100 I	\$14,398.30	\$14,774.83	\$15,151.36	\$15,527.89	\$15,904.41	\$16,280.95	\$16,656.24
Director, Maintenance Operations, Facilities & Transportation	100 I	\$14,398.30	\$14,774.83	\$15,151.36	\$15,527.89	\$15,904.41	\$16,280.95	\$16,656.24
Director, Nutrition Services	100 I	\$14,398.30	\$14,774.83	\$15,151.36	\$15,527.89	\$15,904.41	\$16,280.95	\$16,656.24
Director, Purchasing & Warehouse	100 I	\$14,398.30	\$14,774.83	\$15,151.36	\$15,527.89	\$15,904.41	\$16,280.95	\$16,656.24
Financial Operations Analyst - SELPA	218X	\$10,255.22	\$10,766.31	\$11,298.40	\$11,866.28	\$12,460.10		
Maintenance Operations, and Transportation Manager	213X	\$9,639.19	\$10,123.12	\$10,625.58	\$11,157.65	\$11,718.13		
Public Information Officer	226X	\$11,298.40	\$11,866.28	\$12,460.10	\$13,085.98	\$13,737.82		
Public Information Specialist	198X	\$8,035.54	\$8,439.24	\$8,860.20	\$9,303.40	\$9,765.11		
Technology Support Systems Manager	218X	\$10,255.22	\$10,766.31	\$11,298.40	\$11,866.28	\$12,460.10		

Supervisory Employees

Building Maintenance Supervisor	178X	\$6,292.39	\$6,607.19	\$6,936.81	\$7,288.65	\$7,650.37		
Business Services Supervisor Fiscal	182X	\$6,607.19	\$6,936.81	\$7,288.65	\$7,650.37	\$8,035.54		
Business Services Supervisory Adult Education	182X	\$6,607.19	\$6,936.81	\$7,288.65	\$7,650.37	\$8,035.54		
Cafeteria Manager I	142X	\$4,056.67	\$4,260.35	\$4,472.69	\$4,697.39	\$4,931.93		
Cafeteria Manager II	151X	\$5,074.40	\$5,328.13	\$5,594.52	\$5,874.24	\$6,168.09		
Child Development Supervisor	167X	\$5,507.22	\$5,783.76	\$6,070.18	\$6,373.86	\$6,693.61		
District Social Worker	199X	\$8,133.07	\$8,541.69	\$8,965.13	\$9,416.98	\$9,891.04		
Equipment Repair Supervisor	182X	\$6,607.19	\$6,936.81	\$7,288.65	\$7,650.37	\$8,035.54		
Facilities and Grounds Maintenance Supervisor	177X	\$6,212.15	\$6,524.48	\$6,847.92	\$7,192.35	\$7,551.60		
Grounds Supervisor	177X	\$6,212.15	\$6,524.48	\$6,847.92	\$7,192.35	\$7,551.60		

Maintenance Operations, Facilities & Transportation Supervisor	196X	\$7,830.60	\$8,217.01	\$8,634.29	\$9,061.44	\$9,519.44
Network Systems Supervisor	209X	\$9,178.73	\$9,639.19	\$10,123.12	\$10,625.58	\$11,157.65
Nutrition Services District Supervisor for Special Programs	182X	\$6,607.19	\$6,936.81	\$7,288.65	\$7,650.37	\$8,035.54
Occupational Therapist	209X	\$9,178.73	\$9,639.19	\$10,123.12	\$10,625.58	\$11,157.65
Supervisor for Custodial and Grounds Services	193X	\$7,551.60	\$7,929.37	\$8,324.41	\$8,744.15	\$9,178.73
Systems Analyst	207X	\$8,965.13	\$9,416.98	\$9,891.04	\$10,378.67	\$10,904.59
Technology Support Systems Supervisor	207X	\$8,965.13	\$9,416.98	\$9,891.04	\$10,378.67	\$10,904.59
Transportation Supervisor	181X	\$6,524.48	\$6,847.92	\$7,192.35	\$7,551.60	\$7,929.37

Confidential Employees

Account Clerk III assigned to Payroll Office	662X	\$5,226.99	\$5,493.66	\$5,765.24	\$6,047.96	\$6,354.12
Administrative Secretary (includes confidential stipend)	675X	\$6,130.67	\$6,436.83	\$6,761.51	\$7,093.60	\$7,447.89
Associate Secretary	659X	\$5,038.11	\$5,297.36	\$5,560.31	\$5,840.55	\$6,130.67
Credential Technician	670X	\$5,764.69	\$6,047.69	\$6,354.37	\$6,672.27	\$7,005.14
Executive Assistant (includes confidential stipend)	697X	\$8,007.15	\$8,405.91	\$8,830.58	\$9,270.07	\$9,735.50
Personnel Services Assistant	659X	\$5,038.11	\$5,297.36	\$5,560.31	\$5,840.55	\$6,130.67
Personnel Services Technician - Benefits and Worker's Compensation	659X	\$5,038.11	\$5,297.36	\$5,560.31	\$5,840.55	\$6,130.67
Personnel Services Technician - Classified Recruitment & Selection	659X	\$5,038.11	\$5,297.36	\$5,560.31	\$5,840.55	\$6,130.67
Secretary I, Personnel Services	651X	\$4,575.16	\$4,802.32	\$5,038.11	\$5,297.36	\$5,560.31
Secretary II, Fiscal Services	659X	\$5,038.11	\$5,297.36	\$5,560.31	\$5,840.55	\$6,130.67
Secretary II, Personnel Services	659X	\$5,038.11	\$5,297.36	\$5,560.31	\$5,840.55	\$6,130.67

LONGEVITY PAY PROGRAM:

1. Longevity pay shall be granted to District classified personnel upon completion of sufficient years of service in the Covina-Valley Unified School District and its predecessors, the Covina School District and/or the Covina Union High School District, and/or like experiences outside the District.
2. Longevity Schedules for Classified Management and Non-Represented Confidential Units are as follows:
3. Longevity pay shall be granted to District classified management and non-represented confidential personnel upon completion of sufficient years of service in the Covina-Valley Unified School District. In order to recruit and retain highly qualified candidates, the Superintendent may authorize longevity pay for service less than 5 years if in his/her judgment the experience and training of a certified management employee warrant it. In such an event, it will be reported to the Board as an information item on the Personnel Report.
4. Employees occupying part-time positions shall be granted longevity pay prorated on their scheduled workday and workweek as it compares to the regular 8-hour and 40-hour week standard.
5. Years of service shall be counted in the aggregate except that any service rendered prior to a break in service of 39 months or more from the last day of paid service in a probationary or permanent classified position shall not be counted. Like experience shall be counted for longevity.
6. The above schedule applies only prospectively and does not entitle any employee to a longevity increment or stipend for any anniversary occurring prior to November 1, 2006.
7. Professional experts and advisors shall be employed to provide services on a limited-term basis for specific projects. The above salary schedule shall not apply to these employees, who will be paid at a rate commensurate with their experience, skill, and expertise. The hourly or per diem rate for these employees must be approved by the Assistant Superintendent, Personnel Services, or the Superintendent.

Effective July 1, 2023 (Management)

- a. \$316.04 beginning in the first month of the 10th year of District service.
- b. \$404.93 beginning in the first month of the 15th year of District service.
- c. \$490.11 beginning in the first month of the 20th year of District service.
- d. \$580.23 beginning in the first month of the 25th year of District service.

- e. \$669.11 beginning in the first month of the 30th year of District service.
- f. \$754.30 beginning in the first month of the 35th year of District service.

Effective July 1, 2023 (Confidential Unit)

- a. \$296.28 beginning in the first month of the 10th year of District service.
- b. \$379.00 beginning in the first month of the 15th year of District service.
- c. \$459.26 beginning in the first month of the 20th year of District service.
- d. \$543.20 beginning in the first month of the 25th year of District service.
- e. \$627.15 beginning in the first month of the 30th year of District service.
- f. \$706.15 beginning in the first month of the 35th year of District service.

CONFIDENTIAL EMPLOYEE STIPEND

A monthly confidential employee stipend shall be granted to employees occupying full-time positions designated as confidential pursuant to Government Code Section 3540.1(c). Employees occupying part-time confidential positions shall be granted the stipend prorated on their scheduled workday and workweek as it compares to the regular 8-hour day and 40-hour week standard.

a. Executive Assistant**	\$356.78 per month
b. Administrative Secretary**	\$267.90 per month
c. Account Clerk III assigned to Payroll Office full-time	\$223.45 per month
d. Credential Technician	\$223.45 per month
e. Personnel Services Assistant	\$223.45 per month
f. Personnel Services Technician	\$223.45 per month
g. Secretary II, Business Services and Personnel Services	\$223.45 per month
h. Secretary I, Personnel Services	\$223.45 per month

**Confidential Stipend is included in the monthly salary.

Effective 7/1/2023