



COVINA-VALLEY

UNIFIED SCHOOL DISTRICT

QUALIFICATIONS FOR CLASSROOM TEACHER

TRAINING

- Required: - Any credential(s) appropriate for the grade level, subjects and/or students taught
- Preferred: - A life, clear or professional clear credential as opposed to a preliminary or emergency credential or waiver
- Training beyond credential requirements in field of specialization

EXPERIENCE

- Required: - That required for the credential
- Preferred: - Student teaching experience
- Experience teaching at different grade levels
- Experience working with children in group social or recreational activities, or in character-building organizations

OTHER QUALIFICATIONS

- Knowledge of: - Teaching techniques, methods and materials
- Human growth and development and the learning process
- Curriculum (content, scope, sequence, depth and breadth)
- Ability to: - Communicate well, both orally and in writing
- Inspire enthusiasm for learning
- Establish and maintain cooperative and effective working relationships
- Utilize effectively a variety of instructional aids
- Individualize instruction to meet the needs of each student
- Influence the behavior of students towards democratic classroom control

COVINA-VALLEY UNIFIED SCHOOL DISTRICT

DUTIES AND RESPONSIBILITIES OF CLASSROOM TEACHER

Primary Function

The teacher is responsible for designing and providing instructional experiences that will assist students to make optimum progress toward attainment of District goals.

Duties and Responsibilities

The Teacher:

1. Conducts a program of instructional activities designed to enable students to achieve the instructional objectives set forth in the Course of Study as adopted by the Board of Education in assigned areas of instruction;
2. Identifies and assesses student needs as related to expected progress in the instructional program;
3. Cooperates with other professional staff members in prescribing solutions to help students solve learning, health and attitude problems;
4. Establishes and maintains a suitable learning environment;
5. Assists students to develop and demonstrate responsible citizenship;
6. Communicates with students and parents regarding students' academic progress and behavior;
7. Performs those non instructional duties and responsibilities, including supervisory and advisory duties, as may be prescribed by the Board;
8. Adheres to the policies of the Board of Education, the laws and regulations of the California Administrative and Education Codes and other applicable laws and regulations; and
9. Participates cooperatively with the evaluator to implement the procedures by which he/she will be evaluated in conformance with the District's uniform guidelines for certificated personnel evaluation and assessment.