

Instructional Innovation Coach, Teacher on Special Assignment (TOSA)

Definition

The Instructional Innovation Coach, Teacher on Special Assignment (TOSA) articulates and interfaces with District leads on support to sites, grade levels, and content areas as it relates to the effectiveness of the District's instructional program; provides direct coaching and facilitates instructional guidance to classroom teachers with support of site administrators to ensure college and career readiness for all students who graduate from high school; and supports all aspects of District implementation of the Common Core Standards and 21<sup>st</sup> Century Learning.

Essential Duties and Responsibilities

- Works with teachers individually or in collaborative teams, including departments and grade levels, providing technical support and professional development on a full range of reading, writing, communication, math, and ELD strategies related to the Common Core;
- Facilitates teacher work groups, common planning time, grade level teams, or department meetings and incorporates looking at student work or data in order to adjust instruction;
- Researches and provides content knowledge and resources to staff about Common Core State Standards (CCSS); lesson design and delivery; technology innovation; and literacy across content areas including teaching strategies, assessment techniques, and interpretation of assessment results;
- Works with teachers to improve instructional practices through coaching, professional development, modeling, collaborative planning, and technology integration;
- Provides high quality curricular training and resources to staff;
- Is knowledgeable of and prepared to model effective use of differentiated instructional strategies for diverse learners;
- Helps make recommendations regarding instructional materials;
- Supports teachers in the implementation of instructional technology, supporting the integration of technology to promote student competency and 21<sup>st</sup> Century Learning in all classrooms;
- Works with teachers to assess and improve student achievement results through effective research-based teaching methodologies and practices;
- Implements data-driven instruction and leads discussions about student performance;
- Facilitates the development of rubrics related to Common Core and 21<sup>st</sup> Century Learning expectations;
- Fosters a culture of collaboration among teachers and staff;
- Adheres to District policies and procedures;
- Performs other duties as determined.

## Instructional Innovation Coach, Teacher on Special Assignment (TOSA) - contd.

### Qualifications

#### Required:

- Experience as a successful instructional leader;
- Expertise in effective lesson design, delivery, and strategies;
- Three years of successful teaching in the Covina-Valley Unified School District while possessing a clear credential or equivalent;
- Experience working with English Learners and special education students.

#### Knowledge of:

- Instructional leadership, including expertise in Effective First Instruction (EFI), EL strategies, Thinking Maps, differentiated strategies, pacing, rubrics, and benchmark development;
- Principles of organization and management;
- Effective professional development;
- Educational technology;
- Common Core State Standards;
- Principles of effective coaching;
- Principles of teacher leadership.

#### Ability to:

- Facilitate collaborative projects or initiatives;
- Implement effective instructional strategies;
- Focus on student learning and student success;
- Demonstrate strong oral and written communication skills;
- Develop skills in instructional technology;
- Build consensus among diverse stakeholders;
- Build trusting relationships.