



COVINA-VALLEY
UNIFIED SCHOOL DISTRICT

QUALIFICATIONS FOR
SCHOOL NURSE

TRAINING

- Required:
- Any credential(s) authorizing service as a school nurse with authorization to perform audiometric services
 - Registered Nurse license issued by the State of California
 - Verification of CPR competency and possession of a valid certificate
- Preferred:
- Public Health Nursing certificate
 - Training beyond credential requirements in child growth and development, counseling and guidance, school nursing services and procedures, and health education

EXPERIENCE

- Required:
- That required for the credential
- Preferred:
- Experience in school nursing
 - Experience in public health nursing
 - Clinical experience involving communicable disease control, pediatrics or health education

OTHER QUALIFICATIONS

- Knowledge of:
- Organization and implementation of a health program
 - Interviewing and counseling techniques
 - Teaching techniques and methods
 - Community resources for health and welfare services
- Ability to:
- Communicate well, both orally and in writing
 - Use screening procedures for determining physical abnormalities
 - Render first aid
 - Interpret the school health program to individuals and groups
 - Establish and maintain cooperative and effective working relationships

COVINA-VALLEY UNIFIED SCHOOL DISTRICT

DUTIES AND RESPONSIBILITIES OF SCHOOL NURSE

Primary Function

The School Nurse is responsible for designing and providing school health services that will enable students to make optimum progress toward the attainment of District goals.

Duties and Responsibilities

The Nurse:

1. Develops, schedules, implements and evaluates student screening programs for vision, hearing and scoliosis; monitors the program of student immunizations and the Child Health Disability Prevention Program for 5th and 6th grade students;
2. Identifies, assesses and communicates conditions of health that adversely affect the achievement of expected pupil progress;
3. Consults and counsels students, staff and parents in matters germane to health education;
4. Serves as an instructional resource to staff in matters relating to health education;
5. Contributes health data to the processing of students for special education, outside referral or case study development;
6. In accordance with State guidelines, provides specialized physical health care service for individuals with exceptional needs including the use of equipment and supplies, appropriate techniques, required record keeping, and maintenance of physical environment;
7. Provides knowledge related to medical complications, signs, symptoms, emergency care and the use of appropriate emergency medical resources;
8. Teaches and supervises specialized health care service procedures in accordance with State guidelines;
9. Stocks and maintains the Nurse's office in a manner consistent with sound management and health standards and practices;
10. Works cooperatively with peers, staff and District Office personnel to evaluate and improve the scope and quality of the health services program;

11. Assists the supervisor in carrying out other duties and responsibilities as directed;
12. Adheres to the policies of the Board of Education, the laws and regulations of the California Administrative and Education Codes and other applicable laws and regulations; and
13. Participates cooperatively with the evaluator to implement the procedures by which he/she will be evaluated in conformance with the District's uniform guidelines for certificated personnel evaluation and assessment.