

Special Education Coach, Teacher on Special Assignment (TOSA), K-12

Definition

The Special Education Coach, Teacher on Special Assignment (TOSA), K-12 articulates and interfaces with District leads on support to sites, grade levels, and content areas as related to the effectiveness of the District's instructional program; provides direct coaching and facilitates instructional guidance to classroom teachers with support of site administrators to ensure college and career readiness for all students who graduate from high school; and supports all aspects of District implementation of the Common Core State Standards (CCSS) and 21<sup>st</sup> Century Learning.

Essential Duties and Responsibilities

- Works with teachers, individually or in collaborative teams, who work with special education students, including departments and grade levels, providing technical support and professional development on a full range of reading, writing, communication, math, and Universal Design for Learning (UDL) strategies related to the Common Core;
- Researches and provides content knowledge and resources to staff about CCSS as it relates to special education; lesson design and delivery; technology innovation; and literacy across content areas including teaching strategies, assessment techniques, and interpretation of assessment results;
- Provides support for new special education teachers through coaching, professional development, modeling, collaborative planning, and technology integration;
- Provides high quality curricular training and resources to staff;
- Is knowledgeable of and prepared to model effective use of differentiated instructional strategies for diverse learners;
- Helps make recommendations regarding instructional materials;
- Works with teachers to assess and improve student achievement results through effective research-based teaching methodologies and practices;
- Implements data-driven instruction and leads discussions about student performance;
- Fosters a culture of collaboration among teachers and staff to support inclusion and mainstreaming;
- Adheres to District policies and procedures;
- Assists with academic testing in specific situations;
- Performs other duties as assigned.

Required Qualifications

- California Mild/Moderate Special Education Credential;
- Experience as a successful instructional leader;
- Expertise in effective lesson design, delivery, and strategies;

- Three years of teaching special education in the Covina-Valley Unified School District while possessing a clear credential or equivalent.

#### Knowledge of

- Instructional leadership, including expertise in Effective First Instruction, English Learner strategies, Thinking Maps, differentiated strategies, pacing, rubrics, benchmark development, and UDL;
- Principles of organization and management;
- Effective professional development;
- Educational technology;
- CCSS;
- Principles of effective coaching;
- Principles of teaching leadership.

#### Ability to

- Facilitate collaborative projects or initiatives;
- Implement effective instructional strategies;
- Focus on student learning and student success;
- Demonstrate strong oral and written communication skills;
- Develop skills in instructional technology;
- Build consensus among diverse stakeholders;
- Build trusting relationships.