

Covina-Valley Unified School District
Citizens' Bond Oversight Committee
Summary of Meeting
April 30, 2014

Members present:

Trish Hanes
Win Patterson
Maxine Sacanli-Hicks
Roger Stevens
R. James Teal
Absent:
Richard Hurd

Others present:

David Rivera, Chief Business Officer
William L. Knoll, Covina-Valley Board Member
Lynn Carmen Day, Assistant Superintendent, Educational Services
Bob Macauley, Director, Maintenance and Operations
Darla Ramirez, Secretary, Maintenance and Operations
Tom Lavia, Balfour Beatty Construction
David Casnocha, Stradling Yocca Carlson & Rauth
Royce Townsend, Vavrinek, Trine, Day & Co., LLP

Meeting was called to order by David Rivera, Chief Business Officer, at 6:06 p.m. at the District Administration Office, followed by the salute to the flag and introductions.

WELCOME

Mr. Rivera welcomed the committee and introduced Jeff Bloedorn, Chief Facilities Officer, Bill Brown, Assistant Superintendent of Personnel Services, and Royce Townsend, Vavrinek, Trine, Day & Co., LLP, to the Committee.

ADOPTION OF AGENDA

Motion by Mr. Patterson, and seconded by Ms. Hanes, and unanimously carried, that the agenda be adopted as submitted.

APPROVAL OF MINUTES FROM 9/15/13 MEETING

Motion by Ms. Hanes, and seconded by Mr. Patterson, and unanimously carried, that the minutes from the 9/15/13 meeting be adopted as submitted.

PRESENTATION OF ANNUAL AUDIT REPORTS, 2012-13

Mr. Royce Townsend presented the 2012-13 annual audit reports for Bond Measure C and Bond Measure CC. Mr. Townsend announced that the reports were free of material misstatement, stated how State matching funds are used with local bond funds, and explained the reports in detail. Ms. Sacanli-Hicks asked to see architect fees and it was recommended she coordinate with the District for that information.

PUBLIC COMMENTS

There were no public comments.

COMMITTEE MEMBER STATUS AND BYLAWS

Mr. Rivera informed the Committee about the resignation of Ms. Maulucci, and detailed the status of the vacant positions of the committee members.

FACILITY PROJECT UPDATE

Mr. Patterson asked about salary costs listed under expenditures. Mr. Rivera explained about soft costs (up front costs) paid to architects before projects begin, including the Division of State Architect (DSA) fees. Mr. Rivera talked about the painting of several elementary schools and how District staff undertook a lot of the preparatory work to ready them for the painting project. The plans for Northview High School's pool are out of DSA, corrections will be made and a back check is anticipated to be done within two months.

DISTRICT FIELD PROJECT UPDATE

Mr. Rivera informed the Committee that the drawings for the District Field Project have been sitting at DSA waiting for approval for eight weeks. It was anticipated that they would be reviewed within a month. Mr. Rivera confirmed for Ms. Hanes that the City of Covina will commence on the Cougar Park Project, and that parking will be shared with District Field.

QUESTIONS FROM THE COMMITTEE

Mr. Rivera answered Mr. Patterson's question about a field trip.

NEXT MEETING

Mr. Rivera was going to coordinate dates for future meetings.

ADJOURNMENT

Motion by Mr. Teal, seconded by Ms. Sacanli-Hicks, and unanimously carried, that the meeting be adjourned.