COVID-19 Prevention Program (CPP) Regulations and Documents
COVID-19 Prevention Program (CPP) for Covina-Valley Unified School District

This CPP is designed to control exposures to the SARS-CoV-2 virus that may occur in our workplace.

Date: February 1, 2021

Authority and Responsibility

Elizabeth Eminhizer, Ed.D - Superintendent, has overall authority and responsibility for implementing these CPP’s provisions in our workplace. In addition, all managers and supervisors are responsible for implementing and maintaining the CPP in their assigned work areas and ensuring employees receive answers to the program’s questions in a language they understand.

All employees are responsible for using safe work practices, following all directives, policies, and procedures, and maintaining a safe work environment.

Identification and Evaluation of COVID-19 Hazards

We will implement the following in our workplace:

- Review applicable orders and general and industry-specific guidance from the State of California, Cal/OSHA, and the local health department related to COVID-19 hazards and prevention.
- Evaluate existing COVID-19 prevention controls in our workplace and the need for different or additional controls.

Employee participation

Employees and their authorized employees’ representatives are encouraged to participate in the identification and evaluation of COVID-19 hazards by:

The District has a COVID-19 Task Force. The Task Force is composed of District Employees, Association and Community Representatives, along with District administration and meets on a regular basis.

Employee screening

All students and staff complete an online home self-screening through Qualtrics before entering any school or District facility.

Correction of COVID-19 Hazards

Unsafe or unhealthy work conditions, practices, or procedures will be documented.

District Personnel, Site administrators, and Supervisors are responsible for continuous inspection of the workplace. Potentially hazardous conditions are corrected when discovered and/or a work order is initiated to correct the potential hazard.
Control of COVID-19 Hazards

Physical Distancing
Where possible, we ensure at least six feet of physical distancing at all times in our workplace by:

*District Personnel, Site Administrators, and Supervisors work with staff to implement staggered schedules or remote work options whenever practicable. Floor markings and directional arrows to allow for physical spacing directions and plexiglass barriers have been placed on all desks and workstations.*

Individuals will be kept as far apart as possible when there are situations where six feet of physical distancing cannot be achieved.

Face Coverings
We provide clean, undamaged face coverings and ensure they are appropriately worn by employees over the nose and mouth when indoors, and when outdoors and less than six feet away from another person, including non-employees, and where required by orders from the California Department of Public Health (CDPH) or local health department.

*Employees have also been provided additional Personal Protective Equipment upon request. Employees who are not following the required guidelines concerning Personal Protective Equipment are addressed appropriately.*

Engineering controls
We implement the following measures for situations where we cannot maintain at least six feet between individuals:

*All district buildings and spaces have been physically measured to determine the maximum number of occupants allowed to maintain social distancing. In-office spaces where six-foot distancing could not be achieved, furniture was rearranged to meet the requirement. In areas where furniture could not be mixed, plexiglass dividers were installed to protect staff, students, and visitors. Signs posted with the maximum number of occupants will be displayed in every office, classroom, restroom, etc., to meet guidelines.*

*Measures are in place to promote optimal ventilation in the school. To the extent feasible, we maximize the quantity of outside air for our buildings with mechanical or natural ventilation systems.*

Cleaning and disinfecting
We implement the following cleaning and disinfection measures for frequently touched surfaces:

*The District has adequate supplies and personnel to ensure proper health and safety measures are in place to include disinfection and the sanitization of all classrooms, offices, buildings, and worksites in compliance with all mandated health and safety standards.*

Should we have a COVID-19 case in our workplace, we will implement the following procedures:

*All areas including but not limited to classrooms or office workspace, are properly sanitized and disinfected by District staff immediately or as soon as physically possible.*
Shared tools, equipment and personal protective equipment (PPE) are not shared between employees and items that employees come in regular physical contact with, such as phones, headsets, desks, keyboards, writing materials, instruments and tools are not shared, to the extent feasible. Where there must be sharing, the items will be disinfected between uses. Sharing of vehicles will be minimized to the extent feasible, and high-touch points will be disinfected between users.

Hand Sanitizing
To implement effective hand sanitizing procedures, we ensure that sinks, including those in bathrooms, cafeterias/kitchens, classrooms, and offices, are functioning with water and stocked with soap and paper towels or hand dryers. The District provides hand soap and hand sanitizer for every classroom, office, work station, break room, and building entrances/exits at all schools.

Investigating and Responding to COVID-19 Cases
The District will work with the LA County Department of Public Health, Cal-OSHA, and the California Department of Public Health to investigate and respond to COVID cases.

Employees who had potential COVID-19 exposure in our workplace will be contacted and provided guidance per the La County Department of Public Health, Cal OSHA and the California Department of Public Health.

System for Communicating
Our goal is to ensure that we have effective two-way communication with our employees, in a form they can readily understand, and that it includes all District employees conducting the daily screening through Qualtrics. All employees can report symptoms and hazards without fear of reprisal and employees who may have had exposure are contacted and given current recommendations and information following the LA County Department of Public Health, Cal OSHA, and the California Department of Public Health guidelines. Depending on the location and exposure circumstances, and with guidance from the Los Angeles County Department of Public Health, notifications are provided to the impacted departments or school sites. And, all notifications follow the guidelines for the privacy of staff under HIPAA.

Our procedures or policies for accommodating employees with medical or other conditions that put them at increased risk of severe COVID-19 illness report to the Personnel Department.

In the event we are required to provide testing because of a workplace exposure or outbreak, we will communicate the plan for providing testing and inform affected employees of the reason for the testing and the possible consequences of a positive test following the LA County Department of Public Health, Cal-OSHA, and the California Department of Public Health guidelines.

Training and Instruction
We provide adequate training and instruction that includes COVID-19 policies and procedures to protect employees from COVID-19 hazards. This includes reviewing COVID-19 benefits, instructions on social distancing, handwashing, proper use of face coverings, daily self-screening and the importance of obtaining a COVID-19 test and not coming to work if the employee is sick or experiencing COVID-19.
symptoms.

**Exclusion of COVID-19 Cases**

Where we have a COVID-19 case in our workplace, we will limit transmission by ensuring that COVID-19 cases are excluded from the workplace until our return-to-work requirements are met and during this time **continue** and maintain an employee’s earnings, seniority, and all other employee rights and benefits whenever we’ve demonstrated that the COVID-19 exposure is work-related.

**Reporting, Recordkeeping, and Access**

It is our policy to report information about COVID-19 cases at our workplace to the local health department whenever required by law, and provide any related information requested by the local health department. Report immediately to Cal/OSHA any COVID-19-related serious illnesses or death, as defined under CCR Title 8 section 330(h), of an employee occurring in our place of employment or connection with any employment. Maintain records of the steps taken to implement our written COVID-19 Prevention Program following CCR Title 8 section 3203(b). Make our written COVID-19 Prevention Program available at the workplace to employees, authorized employee representatives, and Cal/OSHA representatives immediately upon request.

**Return-to-Work Criteria**

COVID-19 cases with COVID-19 symptoms will not return to work until they have met the requirements per the LA County Department of Public Health/California Department of Public Health guidelines.

_Elizabeth Eminhizer, Ed. D. Date Superintendent_
_Covina-Valley Unified School District_
COVID-19 Infections and Outbreaks Requirements and Documents

*This will only become necessary if there is an outbreak as defined by the LACDPH.*
Multiple COVID-19 Infections and COVID-19 Outbreaks

[This section will need to be added to your CPP if your workplace is identified by a local health department as the location of a COVID-19 outbreak, or there are three or more COVID-19 cases in your workplace within a 14-day period. Reference section 3205.1 for details.]

This section of CPP will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.

COVID-19 testing

- We will provide COVID-19 testing to all employees in our exposed workplace except for employees who were not present during the period of an outbreak identified by a local health department or the relevant 14-day period. COVID-19 testing will be provided at no cost to employees during employees’ working hours.

COVID-19 testing consists of the following:
- All employees in our exposed workplace will be immediately tested and then tested again one week later. Negative COVID-19 test results of employees with COVID-19 exposure will not impact the duration of any quarantine period required by, or orders issued by, the local health department.
- After the first two COVID-19 tests, we will continue to provide COVID-19 testing of employees who remain at the workplace at least once per week, or more frequently if recommended by the local health department, until there are no new COVID-19 cases detected in our workplace for a 14-day period.
- We will provide additional testing when deemed necessary by Cal/OSHA.

Exclusion of COVID-19 cases

We will ensure COVID-19 cases and employees who had COVID-19 exposure are excluded from the workplace in accordance with our CPP Exclusion of COVID-19 Cases and Return to Work Criteria requirements, and local health officer orders if applicable.

Investigation of workplace COVID-19 illness

We will immediately investigate and determine possible workplace-related factors that contributed to the COVID-19 outbreak in accordance with our CPP Investigating and Responding to COVID-19 Cases.

COVID-19 investigation, review and hazard correction

In addition to our CPP Identification and Evaluation of COVID-19 Hazards and Correction of COVID-19 Hazards, we will immediately perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19.

The investigation and review will be documented and include:

- Investigation of new or unabated COVID-19 hazards including:
  - Our leave policies and practices and whether employees are discouraged from remaining home when sick.
  - Our COVID-19 testing policies.
  - Insufficient outdoor air.
  - Insufficient air filtration.
  - Lack of physical distancing.
● Updating the review:
  ○ Every thirty days that the outbreak continues.
  ○ In response to new information or to new or previously unrecognized COVID-19 hazards.
  ○ When otherwise necessary.

● Implementing changes to reduce the transmission of COVID-19 based on the investigation and review. We will consider:
  ○ Moving indoor tasks outdoors or having them performed remotely.
  ○ Increasing outdoor air supply when work is done indoors.
  ○ Improving air filtration.
  ○ Increasing physical distancing as much as possible.
  ○ Respiratory protection.
  ○ [describe other applicable controls].

Notifications to the local health department

Immediately, but no longer than 48 hours after learning of three or more COVID-19 cases in our workplace, we will contact the local health department for guidance on preventing the further spread of COVID-19 within the workplace.

We will provide to the local health department the total number of COVID-19 cases and for each COVID-19 case, the name, contact information, occupation, workplace location, business address, the hospitalization and/or fatality status, and North American Industry Classification System code of the workplace of the COVID-19 case, and any other information requested by the local health department. We will continue to give notice to the local health department of any subsequent COVID-19 cases at our workplace.

Major COVID-19 Outbreaks

[This section will need to be added to your CPP should your workplace experience 20 or more COVID-19 cases within a 30-day period. Reference section 3205.2 for details.]

This section of CPP will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.

COVID-19 testing

We will provide twice a week COVID-19 testing, or more frequently if recommended by the local health department, to all employees present at our exposed workplace during the relevant 30-day period(s) and who remain at the workplace. COVID-19 testing will be provided at no cost to employees during employees’ working hours.

Exclusion of COVID-19 cases

We will ensure COVID-19 cases and employees with COVID-19 exposure are excluded from the workplace in accordance with our CPP Exclusion of COVID-19 Cases and Return to Work Criteria, and any relevant local health department orders.
Investigation of workplace COVID-19 illnesses

We will comply with the requirements of our CPP Investigating and Responding to COVID-19 Cases.

COVID-19 hazard correction

In addition to the requirements of our CPP Correction of COVID-19 Hazards, we will take the following actions:

- In buildings or structures with mechanical ventilation, we will filter recirculated air with Minimum Efficiency Reporting Value (MERV) 13 or higher efficiency filters if compatible with the ventilation system. If MERV-13 or higher filters are not compatible with the ventilation system, we will use filters with the highest compatible filtering efficiency. We will also evaluate whether portable or mounted High Efficiency Particulate Air (HEPA) filtration units, or other air cleaning systems would reduce the risk of transmission and implement their use to the degree feasible.
- We will determine the need for a respiratory protection program or changes to an existing respiratory protection program under CCR Title 8 section 5144 to address COVID-19 hazards.
- We will evaluate whether to halt some or all operations at our workplace until COVID-19 hazards have been corrected
- Implement any other control measures deemed necessary by Cal/OSHA.

Notifications to the local health department

We will comply with the requirements of our Multiple COVID-19 Infections and COVID-19 Outbreaks Notifications to the Local Health Department.
## 2021 COVID-19 School Guidance Checklist

**Name of Local Educational Agency or Equivalent:**
Covina-Valley Unified School District

**Number of schools:**
16

**Enrollment:**
11,660

**Superintendent (or equivalent) Name:**
Elizabeth Eminhizer, Ed.D.

**Address:**
519 E. Badillo St

**Phone Number:**
(626) 974-7000

**City:**
Covina

**Email:**
eeminhizer@c-vusd.org

**Date of proposed reopening:**
February 1, 2021: Small Group

**County:**
Los Angeles

**Current Tier:**
Purple

*(please indicate Purple, Red, Orange or Yellow)*

**Type of LEA:**
Public School, K-12

**Grade Level (check all that apply):**

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This form and any applicable attachments should be posted publicly on the website of the local educational agency (or equivalent) prior to reopening or if an LEA or equivalent has already opened for in-person instruction. For those in the Purple Tier, materials must additionally be submitted to your local health officer (LHO), local County Office of Education, and the State School Safety Team prior to reopening.

The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is K12csp@cdph.ca.gov
LEAs or equivalent in Counties with a case rate >=25/100,000 individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

I, Elizabeth Eminhizer, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the COVID-19 Prevention Program (CPP), pursuant to CalOSHA requirements, and this CDPH COVID-19 Guidance Checklist and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH Guidance on Schools. For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

- **Stable group structures (where applicable):** How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Please provide specific information regarding:

- How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)
  
  Small Group Cohorts: 16 (including students and staff), TK-5: 16 (including students and staff)

- If you have departmentalized classes, how will you organize staff and students in stable groups?
  
  NA

- If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?
  
  NA

- **Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

- **Face Coverings and Other Essential Protective Gear:** How CDPH’s face covering requirements will be and enforced for staff and students.

- **Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

- **Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

- **Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.
**Physical Distancing**: How space and routines will be arranged to allow for physical distancing of students and staff.

Please provide the planned maximum and minimum distance between students in classrooms.

- Maximum: 8 feet
- Minimum: 5 feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

The classrooms do not allow for 6 foot distance. Will have individual plexiglass dividers on all staff and student desks.

**Staff Training and Family Education**: How staff will be trained and families will be educated on the application and enforcement of the plan.

**Testing of Staff**: How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

- Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:
  - Coordinating with Valencia Labs, LADPH free testing within district boundaries, Blueshield (emailed) and other resources

**Testing of Students**: How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

- Planned student testing cadence. Please note if testing cadence will differ by tier:
  - Providing information to free Los Angeles Department of Public Health testing locations within district boundaries

**Identification and Reporting of Cases**: At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with Reporting Requirements.

**Communication Plans**: How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

**Consultation**: (For schools not previously open) Please confirm consultation with the following groups

- Labor Organization
  - Name of Organization(s) and Date(s) Consulted:
    - Name: Covina Unified Educators Association, California School Employees Association, Covina Valley Association for School Psychologist, CUEA: 11.18.20, CSEA: 11.19.20, CVASP: 11.20.20, Teacher Survey: 1.12.21
Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name: Parent Teacher Association
Date: PTA Council: 11.18.20, C-VUSD
Town Hall: 2.10.21, Parent Survey: 1.12.21

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

For Local Educational Agencies (LEAs or equivalent) in PURPLE:

Local Health Officer Approval: The Local Health Officer, for (state County) Plan, cases Los Angeles. County has certified and approved the CRP on this date: . If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved.

Additional Resources:

Guidance on Schools
Safe Schools for All Hub
Name of Local Educational Agency or Equivalent: Barranca Elementary School

Number of schools: 1

Enrollment: 604

Superintendent (or equivalent) Name: Elizabeth Eminhizer, Ed.D.

Address: 727 S. Barranca Ave.

City: Covina

Phone Number: (626) 974-4000

Email: eeminhizer@c-vusd.org

Date of proposed reopening:
February 1, 2021: Small Group
March 1, 2021 - TK-5

County: Los Angeles

Current Tier: Purple

(please indicate Purple, Red, Orange or Yellow)

Type of LEA: Public School, K-12

Grade Level (check all that apply)

TK, 2nd, 5th, 8th, 11th

K, 3rd, 6th, 9th, 12th

1st, 4th, 7th, 10th

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The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is K12csp@cdph.ca.gov
For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

I, Elizabeth Eminhizer, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the COVID-19 Prevention Program (CPP), pursuant to CalOSHA requirements, and this CDPH COVID-19 Guidance Checklist and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH Guidance on Schools. For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

**Stable group structures (where applicable):** How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

Small Group Cohorts: 16 (including students and staff), TK-5: 16 (including students and staff)

If you have departmentalized classes, how will you organize staff and students in stable groups?

NA

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

NA

**Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

**Face Coverings and Other Essential Protective Gear:** How CDPH’s face covering requirements will be and enforced for staff and students.

**Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

**Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

**Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists.
of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

**Physical Distancing**: How space and routines will be arranged to allow for physical distancing of students and staff.

Please provide the planned maximum and minimum distance between students in classrooms.

**Maximum**: 8 feet

**Minimum**: 5 feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

The classrooms do not allow for 6 foot distance. Will have individual plexiglass dividers on all staff and student desks.

**Staff Training and Family Education**: How staff will be trained and families will be educated on the application and enforcement of the plan.

**Testing of Staff**: How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

Coordinating with Valencia Labs, LADPH free testing within district boundaries, Blueshield (emailed) and other resources

**Testing of Students**: How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

Planned student testing cadence. Please note if testing cadence will differ by tier:

Providing information to free Los Angeles Department of Public Health testing locations within district boundaries

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**Consultation**: (For schools not previously open) Please confirm consultation with the following groups

**Labor Organization**

Name of Organization(s) and Date(s) Consulted:

- **Covina Unified Educators Association, California School Employees Association**, **Covina Valley Association for School Psychologist**
Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name: Parent Teacher Association
Date: PTA Council: 11.18.20, C-VUSD
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Additional Resources:

Guidance on Schools

Safe Schools for All Hub
# 2021 COVID-19 School Guidance Checklist

**Name of Local Educational Agency or Equivalent:**
Ben Lomond Elementary School

**Number of schools:**
2

**Enrollment:**
431

**Superintendent (or equivalent) Name:**
Elizabeth Eminhizer, Ed.D.

**Address:**
621 E. Covina Blvd.

**Phone Number:**
(626) 974-4100

**City:**
Covina

**Email:**
eeminhizer@c-vusd.org

**Date of proposed reopening:**
February 1, 2021: Small Group
March 1, 2021 - TK-5

**County:**
Los Angeles

**Current Tier:**
Purple

(please indicate Purple, Red, Orange or Yellow)

**Type of LEA:**
Public School, K-12

**Grade Level (check all that apply):**
- X TK
- X 2nd
- X 5th
- 8th
- 11th
- X K
- X 3rd
- 6th
- 9th
- 12th
- X 1st
- X 4th
- 7th
- 10th

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Please provide specific information regarding:

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  **Small Group Cohorts:** 16 (including students and staff), TK-5: 16 (including students and staff)

- If you have departmentalized classes, how will you organize staff and students in stable groups?

  **NA**

- If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

  **NA**

**Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

**Face Coverings and Other Essential Protective Gear:** How CDPH’s face covering requirements will be and enforced for staff and students.satisfied

**Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

**Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

**Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists.
of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

- **Physical Distancing**: How space and routines will be arranged to allow for physical distancing of students and staff.

Please provide the planned maximum and minimum distance between students in classrooms.

- **Maximum**: 8 feet
- **Minimum**: 5 feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

> The classrooms do not allow for 6 foot distance. Will have individual plexiglass dividers on all staff and student desks.

- **Staff Training and Family Education**: How staff will be trained and families will be educated on the application and enforcement of the plan.

- **Testing of Staff**: How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

  Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

> Coordinating with Valencia Labs, LADPH free testing within district boundaries, Blueshield (emailed) and other resources

- **Testing of Students**: How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

  Planned student testing cadence. Please note if testing cadence will differ by tier:

> Providing information to free Los Angeles Department of Public Health testing locations within district boundaries

- **Identification and Reporting of Cases**: At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with Reporting Requirements.

- **Communication Plans**: How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

- **Consultation**: (For schools not previously open) Please confirm consultation with the following groups

  **Labor Organization**

  - Name of Organization(s) and Date(s) Consulted:

    - **Name**: Covina Unified Educators Association, California School Employees Association, Covina Valley Association for School Psychologist
    - **Date**: CUEA: 11.18.20, CSEA: 11.19.20, CVASP: 11.20.20, Teacher Survey: 1.12.21
Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name: Parent Teacher Association
Date: PTA Council: 11.18.20, C-VUSD
Town Hall: 2.10.21, Parent Survey: 1.12.21

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For Local Educational Agencies (LEAs or equivalent) in PURPLE:

Local Health Officer Approval: The Local Health Officer, for (state County) Plan, cases Los Angeles. County has certified and approved the CRP on this date: . If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved.

Additional Resources:

Guidance on Schools
Safe Schools for All Hub
# 2021 COVID-19 School Guidance Checklist

**Name of Local Educational Agency or Equivalent:** Covina High School

**Number of schools:** 13

**Enrollment:** 1199

**Superintendent (or equivalent) Name:** Elizabeth Eminhizer, Ed.D.

**Address:** 463 S. Hollenbeck Ave.

**Email:** eeminhizer@c-vusd.org

**Phone Number:** (626) 974-6020

**City:** Covina

**County:** Los Angeles

**Current Tier:** Purple

(please indicate Purple, Red, Orange or Yellow)

**Type of LEA:** Public School, K-12

**Grade Level (check all that apply):**

- TK
- 2nd
- 5th
- 8th
- X 11th
- K
- 3rd
- 6th
- X 9th
- X 12th
- 1st
- 4th
- 7th
- X 10th

This form and any applicable attachments should be posted publicly on the website of the local educational agency (or equivalent) prior to reopening or if an LEA or equivalent has already opened for in-person instruction. For those in the Purple Tier, materials must additionally be submitted to your local health officer (LHO), local County Office of Education, and the State School Safety Team prior to reopening.

The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is K12csp@cdph.ca.gov
LEAs or equivalent in Counties with a case rate >=25/100,000 individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

I, Elizabeth Eminhizer, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the COVID-19 Prevention Program (CPP), pursuant to CalOSHA requirements, and this CDPH COVID-19 Guidance Checklist and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH Guidance on Schools. For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

- **Stable group structures (where applicable):** How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Please provide specific information regarding:

- How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)
  - Small Group Cohorts: 16 (including students and staff), TK-5: 16 (including students and staff)

If you have departmentalized classes, how will you organize staff and students in stable groups?

- NA

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

- NA

- **Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

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- **Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists.
of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

X **Physical Distancing**: How space and routines will be arranged to allow for physical distancing of students and staff.

Please provide the planned maximum and minimum distance between students in classrooms.

<table>
<thead>
<tr>
<th>Maximum</th>
<th>Minimum</th>
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The classrooms do not allow for 6 foot distance. Will have individual plexiglass dividers on all staff and student desks.

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Additional Resources:

Guidance on Schools
Safe Schools for All Hub
2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:
Covina Valley Children's Center

Number of schools:
17

Enrollment:
161

Superintendent (or equivalent) Name:
Elizabeth Eminhizer, Ed.D.

Address:
4400 N Roxburgh Ave

City
Covina

Phone Number:
(626) 472-6330

Email:
eeminhizer@c-vusd.org

Date of proposed reopening:
February 1, 2021: Small Group

County:
Los Angeles

Current Tier:
Purple

Type of LEA:
Public School, K-12

Grade Level (check all that apply)

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>TK</th>
<th>2nd</th>
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For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

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Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

**Small Group Cohorts:** 16 (including students and staff), TK-5: 16 (including students and staff)

If you have departmentalized classes, how will you organize staff and students in stable groups?

NA

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

NA

**Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

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of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

**Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum: 8 feet

Minimum: 5 feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

The classrooms do not allow for 6 foot distance. Will have individual plexiglass dividers on all staff and student desks.

**Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.

**Testing of Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

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**Testing of Students:** How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

Planned student testing cadence. Please note if testing cadence will differ by tier:

Providing information to free Los Angeles Department of Public Health testing locations within district boundaries

**Identification and Reporting of Cases:** At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with Reporting Requirements.

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**Labor Organization**

Name of Organization(s) and Date(s) Consulted:

Name: Covina Unified Educators Association, California School Employees Association, Covina Valley Association for School Psychologist

Date: CUEA: 11.18.20, CSEA: 11.19.20, CVASP: 11.20.20, Teacher Survey: 1.12.21
Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name: Parent Teacher Association
Date: PTA Council: 11.18.20, C-VUSD
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Additional Resources:

Guidance on Schools
Safe Schools for All Hub
2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:
Cypress Elementary School

Number of schools:
3

Enrollment:
628

Superintendent (or equivalent) Name:
Elizabeth Eminhizer, Ed.D.

Address:
351 W. Cypress St.

Phone Number:
(626) 974-4300

City
Covina

Email:
eeminhizer@c-vusd.org

Date of proposed reopening:
February 1, 2021: Small Group
March 1, 2021: TK-5

County:
Los Angeles

Current Tier:
Purple
(please indicate Purple, Red, Orange or Yellow)

Type of LEA:
Public School, K-12

Grade Level (check all that apply)

<table>
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<tr>
<th>Grade Level</th>
<th>TK</th>
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<td>6th</td>
<td>9th</td>
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<td>1st</td>
<td></td>
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<td>X</td>
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<td>7th</td>
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Please provide specific information regarding:

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  **Small Group Cohorts:** 16 (including students and staff), TK-5: 16 (including students and staff)

- If you have departmentalized classes, how will you organize staff and students in stable groups?  

  **NA**

- If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?  

  **NA**

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X Physical Distancing: How space and routines will be arranged to allow for physical distancing of students and staff.

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum: 8 feet

Minimum: 5 feet

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The classrooms do not allow for 6 foot distance. Will have individual plexiglass dividers on all staff and student desks.

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Date: CUEA: 11.18.20, CSEA: 11.19.20, CVASP: 11.20.20, Teacher Survey: 1.12.21
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Additional Resources:

Guidance on Schools

Safe Schools for All Hub
2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:
Fairvalley High School

Number of schools:
16

Enrollment:
129

Superintendent (or equivalent) Name:
Elizabeth Eminhizer, Ed.D.

Address:
758 W. Grondahl St.

Phone Number:
(626) 974-4800

City:
Covina

Email:
eeminhizer@c-vusd.org

Date of proposed reopening:
February 1, 2021: Small Group
March 1, 2021: TK-5

County:
Los Angeles

Current Tier:
Purple

(please indicate Purple, Red, Orange or Yellow)

Type of LEA:
Public School, K-12

Grade Level (check all that apply)

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<th>Grade Level</th>
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X **Staff Training and Family Education**: How staff will be trained and families will be educated on the application and enforcement of the plan.

X **Testing of Staff**: How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

Coordinating with Valencia Labs, LADPH free testing within district boundaries, Blueshield (emailed) and other resources

X **Testing of Students**: How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

Planned student testing cadence. Please note if testing cadence will differ by tier:

Providing information to free Los Angeles Department of Public Health testing locations within district boundaries

X **Identification and Reporting of Cases**: At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with Reporting Requirements.

X **Communication Plans**: How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

X **Consultation**: (For schools not previously open) Please confirm consultation with the following groups

X **Labor Organization**

Name of Organization(s) and Date(s) Consulted:

Name: Covina Unified Educators Association, California School Employees Association, Covina Valley Association for School Psychologist

Date: CUEA: 11.18.20; CSEA: 11.19.20; CVASP: 11.20.20, Teacher Survey: 1.12.21
Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name: Parent Teacher Association
Date: PTA Council: 11.18.20, C-VUSD
        Town Hall: 2.10.21, Parent Survey: 1.12.21

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

For Local Educational Agencies (LEAs or equivalent) in PURPLE:

Local Health Officer Approval: The Local Health Officer, for (state County) Plan, cases Los Angeles. County has certified and approved the CRP on this date: . If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved.

Additional Resources:

Guidance on Schools
Safe Schools for All Hub
2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent: Grovecenter Elementary School

Number of schools: 4

Enrollment: 537

Superintendent (or equivalent) Name: Elizabeth Eminhizer, Ed.D.

Address: 775 N. Lark Ellen Ave.

Phone Number: (626) 974-4400

Email: eeminhizer@c-vusd.org

Date of proposed reopening:
February 1, 2021: Small Group Cohorts/March 1, 2021: TK-5

County: Los Angeles

Current Tier: Purple

(please indicate Purple, Red, Orange or Yellow)

Type of LEA: Public School, K-12

Grade Level (check all that apply)

- X TK
- X 2nd
- X 5th
- 8th
- 11th
- X K
- X 3rd
- 6th
- 9th
- 12th
- X 1st
- X 4th
- 7th
- 10th

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The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is K12csp@cdph.ca.gov
LEAs or equivalent in Counties with a case rate >=25/100,000 individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

I, Elizabeth Eminhizer, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the COVID-19 Prevention Program (CPP), pursuant to CalOSHA requirements, and this CDPH COVID-19 Guidance Checklist and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH Guidance on Schools. For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

Stable group structures (where applicable): How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

Small Group Cohorts: 16 (including students and staff), TK-5: 16 (including students and staff)

If you have departmentalized classes, how will you organize staff and students in stable groups?

NA

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

NA

Entrance, Egress, and Movement Within the School: How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

Face Coverings and Other Essential Protective Gear: How CDPH’s face covering requirements will be and enforced for staff and students.

Health Screenings for Students and Staff: How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

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Identification and Tracing of Contacts: Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists
of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

Physical Distancing: How space and routines will be arranged to allow for physical distancing of students and staff.

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum: [8] feet
Minimum: [5] feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

The classrooms do not allow for 6 foot distance. Will have individual plexiglass dividers on all staff and student desks.

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Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

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Planned student testing cadence. Please note if testing cadence will differ by tier:

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Consultation: (For schools not previously open) Please confirm consultation with the following groups

Labor Organization

Name of Organization(s) and Date(s) Consulted:

Name: Covina Unified Educators Association, California School Employees Association, Covina Valley Association for School Psychologist
Date: CUEA: 11.18.20; CSEA: 11.19.20; CVASP: 11.20.20, Teacher Survey: 1.12.21
Parent and Community Organizations

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Name: Parent Teacher Association
Date: PTA Council: 11.18.20, C-VUSD Town Hall: 2.10.21, Parent Survey: 1.12.21

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Additional Resources:

Guidance on Schools
Safe Schools for All Hub
2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent: Las Palmas Middle School
Number of schools: 10
Enrollment: 786
Superintendent (or equivalent) Name: Elizabeth Eminhizer, Ed.D.
Address: 641 N. Lark Ellen Ave.
City: Covina
Phone Number: (626) 974-7200
Email: eeminhizer@c-vusd.org
Date of proposed reopening: February 1, 2021: Small Group, March 1, 2021: TK-5
County: Los Angeles
Current Tier: Purple
Type of LEA: Public School, K-12
Grade Level (check all that apply):
- TK
- 2nd
- 5th
- 8th
- 11th
- K
- 3rd
- 6th
- 9th
- 12th
- 1st
- 4th
- 7th
- 10th

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For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

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Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

| Small Group Cohorts: 16 (including students and staff), TK-5: 16 (including students and staff) |

If you have departmentalized classes, how will you organize staff and students in stable groups?

| NA |

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

| NA |

**Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

**Face Coverings and Other Essential Protective Gear:** How CDPH’s face covering requirements will be and enforced for staff and students.

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Please provide the planned maximum and minimum distance between students in classrooms.

Maximum: 8 feet

Minimum: 5 feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

The classrooms do not allow for 6 foot distance. Will have individual plexiglass dividers on all staff and student desks.

**Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.

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Planned student testing cadence. Please note if testing cadence will differ by tier:

Providing information to free Los Angeles Department of Public Health testing locations within district boundaries

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Name of Organization(s) and Date(s) Consulted:

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Date: CUEA: 11.18.20, CSEA: 11.19.20, CVASP: 11.20.20, Teacher Survey: 1.12.21
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Additional Resources:

Guidance on Schools

Safe Schools for All Hub
Date: February 1, 2021

2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:
Manzanita Elementary School

Number of schools:
5

Enrollment:
432

Superintendent (or equivalent) Name:
Elizabeth Eminhizer, Ed.D.

Address:
4131 N. Nora Ave.

Phone Number:
(626) 472-7640

Email:
eeminhizer@c-vusd.org

City
Covina

Date of proposed reopening:
February 1, 2021: Small Group
March 1, 2021: TK-5

County:
Los Angeles

Current Tier:
Purple
(please indicate Purple, Red, Orange or Yellow)

Type of LEA:
Public School, K-12

Grade Level (check all that apply):
X TK
X 1st
X 2nd
X 3rd
X 4th
X 5th
8th
9th
10th
11th
12th

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Small Group Cohorts: 16 (including students and staff), TK-5: 16 (including students and staff)

If you have departmentalized classes, how will you organize staff and students in stable groups?

NA

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

NA

Entrance, Egress, and Movement Within the School: How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

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Please provide the planned maximum and minimum distance between students in classrooms.

| Maximum: | 8 feet |
| Minimum: | 5 feet |

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Planned student testing cadence. Please note if testing cadence will differ by tier:

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**Consultation:** (For schools not previously open) Please confirm consultation with the following groups

**Labor Organization**

Name of Organization(s) and Date(s) Consulted:

| Name: Covina Unified Educators Association, California School Employees Association, Covina Valley Association for School Psychologist |
| Date: CUEA: 11.18.20, CSEA: 11.19.20, CVASP: 11.20.20, Teacher Survey: 1.12.21 |
Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name: Parent Teacher Association
Date: PTA Council: 11.18.20, C-VUSD
       Town Hall: 2.10.21, Parent Survey: 1.12.21

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

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Additional Resources:

Guidance on Schools
Safe Schools for All Hub
2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent: Merwin Elementary School

Number of schools: 6

Enrollment: 416

Superintendent (or equivalent) Name: Elizabeth Eminhizer, Ed.D.

Address: 16125 Cypress St.

City: Covina

Phone Number: (626) 472-7660

Email: eeminhizer@c-vusd.org

Date of proposed reopening: February 1, 2021: Small Group

County: Los Angeles

Current Tier: Purple

(please indicate Purple, Red, Orange or Yellow)

Type of LEA: Public School, K-12

Grade Level (check all that apply)

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<th>Grade Level</th>
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Please provide specific information regarding:

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**Small Group Cohorts:** 16 (including students and staff), TK-5: 16 (including students and staff)

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**Minimum**: 5 feet

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**Name**: Covina Unified Educators Association, California School Employees Association, Covina Valley Association for School Psychologist

**Date**: CUEA: 11.18.20, CSEA: 11.19.20, CVASP: 11.20.20, Teacher Survey: 1.12.21
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Name: Parent Teacher Association
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Additional Resources:

Guidance on Schools

Safe Schools for All Hub
2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:
Mesa Elementary School

Number of schools:
7

Enrollment:
771

Superintendent (or equivalent) Name:
Elizabeth Eminhizer, Ed.D.

Address:
409 S. Barranca St.

City
West Covina

Phone Number:
(626) 974-4600

Email:
eeminhizer@c-vusd.org

Date of proposed reopening:
February 1, 2021: Small Group

County:
Los Angeles

Current Tier:
Purple

(please indicate Purple, Red, Orange or Yellow)

Type of LEA:
Public School, K-12

Grade Level (check all that apply)

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<th>Grade</th>
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The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is K12csp@cdph.ca.gov
LEAs or equivalent in Counties with a case rate >=25/100,000 individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

X I, Elizabeth Eminhizer, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the COVID-19 Prevention Program (CPP), pursuant to CalOSHA requirements, and this CDPH COVID-19 Guidance Checklist and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH Guidance on Schools. For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

Stable group structures (where applicable): How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

Small Group Cohorts: 16 (including students and staff), TK-5: 16 (including students and staff)

If you have departmentalized classes, how will you organize staff and students in stable groups?

NA

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

NA

X Entrance, Egress, and Movement Within the School: How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

X Face Coverings and Other Essential Protective Gear: How CDPH’s face covering requirements will be and enforced for staff and students.

X Health Screenings for Students and Staff: How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

X Healthy Hygiene Practices: The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

X Identification and Tracing of Contacts: Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists.
of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

X **Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum: 8 feet

Minimum: 5 feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

The classrooms do not allow for 6 foot distance. Will have individual plexiglass dividers on all staff and student desks.

X **Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.

X **Testing of Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

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Planned student testing cadence. Please note if testing cadence will differ by tier:

Providing information to free Los Angeles Department of Public Health testing locations within district boundaries

X **Identification and Reporting of Cases:** At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with Reporting Requirements.

X **Communication Plans:** How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

X **Consultation:** (For schools not previously open) Please confirm consultation with the following groups

X **Labor Organization**

Name of Organization(s) and Date(s) Consulted:

Name: Covina Unified Educators Association, California School Employees Association, Covina Valley Association for School Psychologist

Date: CUEA: 11.18.20, CSEA: 11.19.20, CVASP: 11.20.20, Teacher Survey: 1.12.21
Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name: Parent Teacher Association
Date: PTA Council: 11.18.20, C-VUSD
       Town Hall: 2.10.21, Parent Survey: 1.12.21

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For Local Educational Agencies (LEAs or equivalent) in PURPLE:

Local Health Officer Approval: The Local Health Officer, for (state County) Plan, cases Los Angeles. County has certified and approved the CRP on this date: . If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved.

Additional Resources:

Guidance on Schools
Safe Schools for All Hub
2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent: Northview High School

Number of schools: 14

Enrollment: 1315

Superintendent (or equivalent) Name: Elizabeth Eminhizer, Ed.D.

Address: 1016 W. Cypress St.

Phone Number: (626) 974-6120

City: Covina

Email: eeminhizer@c-vusd.org

Date of proposed reopening:
February 1, 2021: Small Group
March 1, 2021: TK-5

County: Los Angeles

Current Tier: Purple

(please indicate Purple, Red, Orange or Yellow)

Type of LEA: Public School, K-12

Grade Level (check all that apply)

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How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

**Small Group Cohorts:** 16 (including students and staff), TK-5: 16 (including students and staff)

If you have departmentalized classes, how will you organize staff and students in stable groups?

**NA**

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

**NA**

**Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

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of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

**Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum: 8 feet

Minimum: 5 feet

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The classrooms do not allow for 6 foot distance. Will have individual plexiglass dividers on all staff and student desks.

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Providing information to free Los Angeles Department of Public Health testing locations within district boundaries

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Additional Resources:

Guidance on Schools
Safe Schools for All Hub
2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:
Rowland Avenue Elementary School

Number of schools:
8

Enrollment:
474

Superintendent (or equivalent) Name:
Elizabeth Eminhizer, Ed.D.

Address:
1355 E. Rowland Ave.

City
West Covina

Phone Number:
(626) 974-4700

Email:
eeminhizer@c-vusd.org

Date of proposed reopening:
February 1, 2021: Small Group

County:
Los Angeles

Current Tier:
Purple

(please indicate Purple, Red, Orange or Yellow)

Type of LEA:
Public School, K-12

Grade Level (check all that apply)
X TK  X 2nd  X 5th  8th  11th
X K    X 3rd  6th  9th  12th
X 1st  X 4th  7th  10th

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Additional Resources:

Guidance on Schools
Safe Schools for All Hub
2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:
Sierra Vista Middle School

Number of schools:
11

Enrollment:
809

Superintendent (or equivalent) Name:
Elizabeth Eminhizer, Ed.D.

Address:
777 E. Puente St

City
Covina

Phone Number:
(626) 974-7300

Email:
eeminhizer@c-vusd.org

Date of proposed reopening:
February 1, 2021: Small Group
March 1, 2021: TK-5

County:
Los Angeles

Current Tier:
Purple

(please indicate Purple, Red, Orange or Yellow)

Type of LEA:
Public School, K-12

Grade Level (check all that apply)

TK
2nd
5th
X 8th
11th

K
3rd
X 6th
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Additional Resources:

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Safe Schools for All Hub
2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:
South Hills High School

Number of schools:
15

Enrollment:
1632

Superintendent (or equivalent) Name:
Elizabeth Eminhizer, Ed.D.

Address:
645 S. Barranca St.

Phone Number:
(626) 974-6220

Email:
eeminhizer@c-vusd.org

Date of proposed reopening:
February 1, 2021: Small Group

County:
Los Angeles

Current Tier:
Purple

(please indicate Purple, Red, Orange or Yellow)

Type of LEA:
Public School, K-12

Grade Level (check all that apply)

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Please provide the planned maximum and minimum distance between students in classrooms.

**Maximum**: 8 feet

**Minimum**: 5 feet

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The classrooms do not allow for 6 foot distance. Will have individual plexiglass dividers on all staff and student desks.

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Providing information to free Los Angeles Department of Public Health testing locations within district boundaries

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Name of Organization(s) and Date(s) Consulted:

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2021 COVID-19 School Guidance Checklist for South Hills High School
Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name: Parent Teacher Association

Date: PTA Council: 11.18.20, C-VUSD
       Town Hall: 2.10.21, Parent Survey: 1.12.21

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Additional Resources:

Guidance on Schools

Safe Schools for All Hub
2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:
Traweek Middle School

Number of schools:
12

Enrollment:
774

Superintendent (or equivalent) Name:
Elizabeth Eminhizer, Ed.D.

Address:
1941 E. Rowland Ave.

Phone Number:
(626) 974-7400

Email:
eeminhizer@c-vusd.org

Date of proposed reopening:
February 1, 2021: Small Group

County:
Los Angeles

Current Tier:
Purple

Grade Level (check all that apply)
- TK
- 2nd
- 5th
- X 8th
- 11th
- K
- 3rd
- 6th
- 9th
- 12th
- 1st
- 4th
- 7th
- 10th

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Name: Covina Unified Educators Association, California School Employees Association, Covina Valley Association for School Psychologist

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Additional Resources:

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Name of Local Educational Agency or Equivalent:
Workman Elementary School

Number of schools:
9

Enrollment:
401

Superintendent (or equivalent) Name:
Elizabeth Eminhizer, Ed.D.

Address:
1941 E. Workman Ave.

Phone Number:
(626) 974-4900

Email:
eeminhizer@c-vusd.org

Date of proposed reopening:
February 1, 2021: Small Group
March 1, 2021: TK-5

County:
Los Angeles

Current Tier:
Purple
(please indicate Purple, Red, Orange or Yellow)

Type of LEA:
Public School, K-12

Grade Level (check all that apply)

X TK
X 2nd
X 5th
X 8th
X 11th
X K
X 3rd
X 6th
X 9th
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