

LEGAL NOTICE

INVITATION TO SUBMIT PROPOSALS TO REQUEST FOR PROPOSALS

Notice is hereby given that the Board of Education of the **COVINA-VALLEY UNIFIED SCHOOL DISTRICT** (hereinafter referred to as the "District"), of Los Angeles County, California, will receive proposals for: a ground lease for the real property located at 1024 W. Workman Ave., West Covina, CA 91790. The entire Request for Proposal ("RFP") document shall be available on the District's website on January 28, 2016, at 9:00 a.m., at the following link: http://www.cvusd.k12.ca.us/district_office/departments/business_services/purchasing/current_bid_information.

A mandatory pre-bid conference will be held at **10:00 AM February 11, 2016, at the flagpole at Vincent Children's Center, 1024 W. Workman Ave., West Covina, CA 91790.** The District will provide a sign in sheet at pre-bid conference. All interested bidders must arrive at the pre-bid conference on time, sign the District's sign in sheet, and stay for the entire pre-bid conference. Bidders failing to attend this conference on time and in its entirety will have their bids rejected and returned unopened at the discretion of the District.

Sealed proposals in response to the RFP must be delivered to the Covina-Valley Unified School District, ATTN: Jennifer Root, by **2:00 PM, March 11, 2016,** to 519 E. Badillo St., Covina, CA 91723. The envelope containing the sealed proposal to the RFP should be clearly marked: GROUND LEASE RFP 15-16-114.

The remainder of this procurement process will take place as follows:

The Proposal will be evaluated based on the selection criteria set forth in the RFP. The District's Authorized Representative for conducting this RFP is: Jennifer Root, Chief Business Officer. All information submitted to the District shall become the property of the District. There are no expressed or implied obligations for the District to reimburse responding firms for any expense incurred in preparing their Proposal in response to this RFP. The District reserves the right to reject any or all of the submitted Proposals at any time if it deems doing so to be in its own best interests.